

SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE

September 26, 2012

9:30 a.m. Murdock Admin Building Room B106

Attendees: Bob Dratch, Barbara Hundley, Kendall Leach, Carol McGuire, and Karen Price

County: Alan Holbach, Judith Nothdurft, Gregg O'Connor, Roger Warner, Sandy Wright

Guests: Chuck Dalenberg

The meeting was called to order at 9:30 a.m. with a roll call of members taken.

Minutes: There was a motion by Ms. Hundley to accept the meeting notes from June 27, 2012 and August 16, 2012 as amended. The motion was approved unanimously. The Committee requested a less detailed version of all future minutes.

There is one vacancy for an alternate member with Ms. Price and Ms. Hundley's terms expiring in November 2012.

- Mr. Holbach explained the difference between a Purchase Order and a Change Order; a Purchase Order stands alone and a Change Order is an amendment to an existing contract.
- Membership information will be changed on the Committee's web page.
- Activity Report – Activity Reports for 6/1/12 - 7/31/12 and for 8/1/12 – 8/31/12 were reviewed along with Ms. Nothdurft's prepared response to Ms. McGuire's questions. Additional details regarding the Geo Testing Services invoice for \$4389.68 will be provided.
- Public Works is procuring contracted Project Management services. Mr. Warner will continue to work with the Committee until the new project management services are in place and the Engineering Department will continue to manage MSBU projects located within rights of way.
- An email from the Engineering Department regarding a 10% cap on County services was discussed. Ms. Vernon, Assistant County Engineer will be invited to the next meeting to address questions.

Unfinished Business:

- San Domingo Park
 - Ms. Price thanked Mr. Warner for his prompt response regarding the trees blocking the entrance sign to the park.
 - Review of the punch list with the contractor should be completed by November 1, 2012.
 - Quotes for 9 park benches will be received soon.
 - Community input will be solicited regarding Phase II. Ms. Price to research using the HOA mailing permit for a mail out to all property owners and Ms. Nothdurft will confirm that the mail out can be funded by the MSBU. The completion of Phase I will identify the remaining balance to be used on Phase II.
 - There was discussion regarding pre-fab restrooms versus constructed restrooms; piping and equipment required for maintenance and operation. Restrooms can be locked at night if there are volunteers for that task.

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- Phase II design will be approximately \$25,000. The Committee can save costs by using Community Service's previous design plan and making modifications for additional items.
- Medina Park – Mr. Dratch distributed a list of short and long term items for discussion. One park will be completed before another is started to ensure funding availability. The Committee will consider a name change and discuss later.
- St. Paul Linear Park
 - A purchase order for installation of plants has been submitted for fiscal year 2012/2013.
 - Suggestion to forego trimming mangroves this year and use the funds for a shoreline cleanup was discussed. Mr. Dalenberg will provide a quote for a shoreline cleanup.
 - Ms. Price provided an update on the meeting she attended with County staff and Coral Sands regarding reimbursement of the irrigation repair costs. A meeting is scheduled with Public Works and Shaffer Irrigation to discuss a cost breakdown of the repairs. This may have to be taken to the County Attorney's Office for resolution.
 - Mr. Dalenberg's quote for arbors/benches was discussed; \$300 for each of the four arbors for a total of \$1200. Mr. Leach made a motion to disassemble the arbor/benches, replace all bad wood and reassemble using stainless steel hardware. Ms. McGuire seconded the motion and it passed unanimously.
 - There was discussion regarding the condition of the rails at the south end of the park. Mr. Leach made a motion to allow Mr. Dalenberg to cut the rails. Ms. McGuire seconded the motion and it passed unanimously.
- Learning Garden – Ms. McGuire requested a fertilization schedule and the types of fertilizers to be used at each location.
- Property Exchange – Ms. Hundley gave a status report on the McAllister and Fruitport Parks and asked the Real Estate Services Department to contact Ms. Nothdurft directly with information.

New Business:

- A joint meeting between the Beautification and Streets & Drainage Committees is scheduled for Tuesday, October 16, 2012 in the B106 conference room at 10:00 a.m. to discuss the responsibilities of each Committee.
- Enhancements to the SR771 entrance ways as originally visualized by the South Gulf Cove Advisory Committee were discussed.
- Funding for the right of way mowing on SR771 will be discussed at the October joint meeting.
- The County is starting a 2-year budget cycle for fiscal years 2013/2014 and 2014/2015. The exact timelines for input will be e-mailed to Committee members when available.

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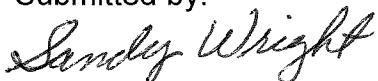
Citizen Input:

- Ms. Bittinger asked if there will be BBQ's pits in San Domingo Park. She does not want them to be installed at the park. The intent of the park was to provide a picnic area only.
- Ms. Bittinger noted that grass clippings from mowing at San Domingo Park are blowing into the canal leaving a mess. Mr. Dalenberg explained that the growth is now under control and he will see if the mowers can be pointed in the opposite direction.
- Ms. Bittinger asked about protective fencing along the seawall to prevent children on bikes from falling into the canal. The walkway was installed with the intention of having boater tie ups installed during Phase II and a fence would defeat that purpose. Ms. Nothdurft will research proper verbiage for warning signs.
- Installation of Christmas decorations at the entrance ways will begin on November 7, 2012. Ms. McGuire will email Mr. O'Connor to remind him to have the contractor treat for fire ants prior to that date.
- Mr. Warner provided information regarding outdoor products that are available through the State Prison System. Use of these products is encouraged by the County.
- Ms. Slater provided information regarding the November 14, 2012 SGC Team Meeting.

The next regular meeting is scheduled for Wednesday, October 17, 2012 at 2:00 p.m. Notices will be sent after a conference room is secured.

The meeting was adjourned at 12:00 p.m.

Submitted by:



Sandy Wright
Public Works Department